



# UTTAR DINAJPUR ZILLA PARISHAD, KARNAJORA, RAIGANJ

NOTICE INVITING TENDER (NIT)

NIT NO: 85/UDZP/2024-25

DATED: 22/08/2024

Memo.No. 281 /UDZP

1. For and on behalf of the Executive Officer Uttar Dinajpur Zilla Parishad, The District Engineer, Uttar Dinajpur Zilla Parishad invites the percentage rate bids, in electronic tendering system in two bid system for the following work from the eligible and approved contractors registered in the web-site [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

List of Schemes:

| Sl.no. | NAME OF THE WORK  | PROJECT COST (Rs.) | In EARNEST MONEY (RS.) | Participation Charge (Rs.) | TIME ALLOWED FOR COMPLETION      | D.L.P.  |
|--------|---|--------------------|------------------------|----------------------------|----------------------------------|---------|
| 1      | Electrification and Supply installation of Air Condition at Karmadakhya of Janaswastha-O-Paribesh Sthayee Samity, Karmadakhya of Ban-O-Bhumi Chamber and Temporary Chamber of Sabhadhipati at UDZP Administrative Building. | 125339             | 2507                   | 1000                       | 30 Days (including rainy season) | 5 years |

2. Date of release of Invitation for Bids through e-procurement: 23/08/2024 (dd/mm/yyyy).

3. Participation Charge and EMD: For all bidders required to submit the requisite Participation Charge and EMD as mentioned in above table using the online payment mode. Accordingly, the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway & the option of RTGS/NEFT through Bank A/C in any Bank have to procure with the payment gateway of ICICI Bank by the e-procurement portal through web services. As a prequalification documents, the Participation Charge and EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank Refund / settlement process of EMD [ as per order no:-3975-F(Y) Dated 28.07.2016 of Finance Dept., Govt. of W.B.]

4. Availability of Bid Document and mode of submission: The bid document is available online and bid should be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in [wbtenders.gov.in](http://wbtenders.gov.in) may obtain the same from the website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

5. Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the valid digital age signature issued from authorized CAs can use the same in this tender.

6. Last Date/Time of receipt of bids through e-tendering: 31/08/2024 (dd/mm/yy) up to 16.00 P.M

7. Only online submission of bids is permitted, therefore; bids must be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The technical qualification part of the bids will be opened online at 16.00 P.M (time) on 02/09/2024 by the authorized officers. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.

8. The bids for the work shall remain valid for acceptance for a period not less than 120 (One Twenty) Days after the Opening of Financial Bid. The bidders shall have to furnish a declaration executed through prescribed affidavit in non-judicial stamp



of appropriate value duly notarized.

Bidders may bid for any one or more of the works mentioned in the Table above. To qualify for a package of contracts made up of this and other contracts for which bids are invited in the same NIT, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.

10. Other details can be seen in the bidding documents. The Employer shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

#### 11. Eligibility criteria for participation in tender:

i) The applicant in the same name and style as prime contractor should have successfully completed at least one contract of same type of work at least 40% value of the proposed contract within the last 5 years from the date of Publication of this NIT Or of 2(two) similar nature of work, each of minimum value of 30% the estimated amount put to tender during last 5 year prior to issuance of this NIT.

ii) The prospective bidders shall have in their full-time engagement experienced technical personnel, with the sufficient knowledge of PERT/CPM, having valid Electrical License, one Civil Engineering Diploma holder and one Electrical Diploma holder with supervisor (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evolution).

iii) Each bidder should have achieved a minimum financial turnover (60% of amount put to tender) in any one year during the last five years in the same name and style (certified by Chartered accountant) and at least 50% of which is from Civil works.

iv) Pan Card, up to date Professional Tax receipt Challan, valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017. Current Income Tax (Salar) Acknowledgement Receipt to be submitted.

v) "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017".

vi) The prospective bidders should own or arrange through lease hold agreement the required plant and machineries of prescribed specifications. Conclusive proof of ownership (Tax Invoice, Way Bill, Delivery Challan, incorporation in the Balance Sheet as fixed asset) for each plant and machineries in working condition shall have to be submitted. If necessary, authority/evaluation committee may inspect plant and machineries physically or call for the original documents as proof of Ownership in favour of the owner/lessor of the same. Plant & machineries should be own or arrange through lease hold agreement by the Applicant.

vii) Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. along with other relevant supporting papers.

viii) Joint Ventures will not be allowed.

ix) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.

x) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered by the Notary.

xi) Evidence of access to line (s) of credit & availability of other financial resources/ facilities (each 10 (ten) percent of the contract value) certified by bankers (certificate being not more than 3(three) months old).



**Successful tenderers will be required to observe the following conditions strictly:**

- (a) As per scheme "Karmashree" and in pursuance of Memo no. 1282/P & R.D date 3<sup>rd</sup> November, 2022 of Chief Secretary, Govt. of West Bengal, job Card holders shall be mandatorily be engaged in the works where rural unskilled workers can be engaged. The contractor/ Agency executing the work shall also furnish a certificate after completion of work the only job card holder were engaged for an skill worker during execution.
- (b) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.
- (c) Adequate safety and welfare measures must be provided as per the provisions of the building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- (d) All liabilities arising out of engagement of workers are duly met before submission of bills for payment. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.
- (e) Plant, Machineries and Equipment to be provided by the agency for smooth execution
1. Mixture Machine or mini-Batch plant
  2. Needle vibrator
  3. Digital Balance
  4. Sieves – as per IS standard
  5. Standard measures for volume and length
  6. Equipment for Slump test
  7. Electrical test apparatus
- (f) Documents to be provided at the time of bill submission
- i. OEM & Warranty certificate of pump, solar panel etc as specified in N.I.T.
- (J) To keep the Drinking Water Facility System in good condition during the next 5 (five) years after the completion of the construction work if any additional / excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.
- (K) **Site inspection before submission of tender:** Before submitting any tender, the intending tenderer should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on this account afterwards. No extension of completion period or modification of work shall ordinarily be allowed on Site condition or any other issues pertaining to work site. Therefore, bidders should study the site condition before submitting the bids.
- (L) **Security Deposit:** The bidder shall be required to properly maintain the work including all its components for a period of 05 (five) years from the date of completion of the entire work recorded in the MB. In total 10% (Ten Percent) of the contract amount will be deducted progressively from each RA bill as Security Deposit. The EMD shall be adjusted with the Security Deposit. The release of S.D. (Security Deposit) would be subject to quality and proper maintenance of the work and its components satisfactorily for the entire security period. Failure to execute proper maintenance of the work will lead to forfeiture of the security deposit.
- An application along with a prescribed format of this office to be submitted for release of S.D. for which the contractor should apply to the authority at least 2 (two) months prior to the last date of defect liability period with an undertaking that the work is maintained properly as per the terms of contract.
- (M) **Penalty:** Compensation for delay at the rate of 2% (Two percent) of the tendered value of work arrived for each month of delay to be computed on per day basis subject ceiling limit of security deposit already withheld or due to withheld during imposition of the clause and minimum payable compensation equivalent to earnest money deposited (EMD) and shall not exceed 10% (Ten percent) of the tendered value of work.
- (N) The contractor shall collect photography/video photography of the site firstly before the start of the work, secondly mid-way in the execution of different stages of work and lastly after the completion of the work. The photographs shall have digital date printed over it. A minimum of 10 such photographs should be submitted at the time of submission of claim for payment.



No separate payment will be made to the contractor for this purpose. Payment shall not be made without submitting the photographs/video photographs. Some photographs will have engineers inspecting the site, machinery working, measurement etc.

13. Constructional Labor Welfare Cess as per Prevalent Govt. rules will be deducted from every bill of the selected agency, GSTIN, Royalty & all other Statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

14. No Mobilization Advance and Secured Advance will be allowed.

15. Agencies shall have to arrange required land for installation of plant & machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.

16. There will be "Defect Liability Period" as stated in bidding documents and the security deposit will be released to the contractor after that.

17. The Additional Performance Security shall be submitted by the successful bidder in the form of Bank Guarantee from any Scheduled Bank @ 10% of the tendered amount if the accepted bid value is 80% or less of the Amount put to tender.

18. There shall be no provision of Arbitration.

19. Qualification Criteria: -

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) Financial Capacity, b) Technical Capability comprising of personnel & equipment capability, c) Experience

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith. It I remainder that last Date/Time for receipt of bids through e-tendering: 31/08/2024 At 16.00 PM

The OEM authorization letter is specified OEM of brands should be included in technical bid. OEM should have serviced by bidder on the manufacturer

Electrical Supervising Certificate of Competency as per rule.

Electrical License issued by Licensing Board, Govt of West Bengal.

Work Must be done as per estimate/B.O.Q with maintaining all such specification.

Above all items should be supply by specification ISI Mark. All fittings should be made in in INDIA (The authority of Zilla Parishad reserved the right to accept or reject any brand without assigning any reason)

**Assessed Available Bid Capacity= (A\*N.M-B)**

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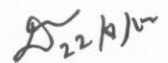
A= Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 percent a year) taking into account the completed as well as works in progress

N= Number of years prescribed for completion of the works for which bids are invited (period up to 6 months to be taken as 1/2, more than 6 months up to 12 months as 1, more than 12 months up to 18 months as 1.5 and more than 18 months up to 24 months as 2). M=2

B= Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of the Executive Engineer or equivalent.

**The District Engineer, Uttar Dinajpur Zilla Parishad reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.**



**District Engineer,  
Uttar Dinajpur Zilla Parishad.**



## Important Date & Time:-

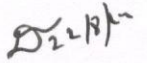
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|--|--|-----------|
| 1. Date of Uploading of NIT and other Documents  | 23/08/2024   | 16.00 P.M |
| 2. Date of start downloading the documents etc   | 23/08/2024   | 16.00 P.M |
| 3. Date of start of submission of Technical Bid and Financial Bid  | 23/08/2024   | 16.00 P.M |
| 4. Date of closing of downloading the documents etc.   | 31/08/2024   | 16.00 P.M |
| 5. Date of closing of submission of Technical Bid and Financial Bid  | 31/08/2024   | 16.05 P.M |
| 6. Date of Opening of Technical Bid at Office of the Additional Executive Officer, Uttar Dinajpur Zilla Parishad.  | 02/09/2024   | 16.05 P.M |
| 7. Date of uploading the list of technical qualified bidder:   | To be informed at the time of Technical Bid Evaluation |           |
| 8. Date of Opening of Financial Bid at Office of the Additional Executive Officer, Uttar Dinajpur Zilla Parishad.: | To be informed latter on                               |           |

N.B.- Date of opening of Technical Bid / Financial Bid is to be considered the next working day if the date specified is a holiday or any bandh.

Memo.No. 281 /1(30)/UDZP

DATED:- 22/08/2024

1. The Sabhadhipati, Uttar Dinajpur Zilla Parishad.
2. The District Magistrate, Uttar Dinajpur and The Executive Officer, Uttar Dinajpur Zilla Parishad.
3. The Additional Executive Officer, Uttar Dinajpur Zilla Parishad.
4. The Sahakari Sabhadhipati, Uttar Dinajpur Zilla Parishad.
5. The Karmadhakshya, Purta Karya-O-Paribahan Sthayee Samity, Uttar Dinajpur Zilla Parishad.
6. The Secretary, Uttar Dinajpur Zilla Parishad.
7. The Deputy Secretary, U/Dinajpur Zilla Parishad.
8. The D.I.C.O to take necessary action for wide publicity through newspaper etc as per existing rules..
9. The Financial Controller and Chief Accounts Officer, Uttar Dinajpur Zilla Parishad.
- 10-18. The Sabhapati, Karandighi /Kaliyaganj/Raiganj/Hemtabad/Itahar/G-I/G-II/Islampur/Chopra Panchayat Samity, U/Dinajpur.
- 19-27. The B.D.O, Karandighi /Kaliyaganj/Raiganj/Hemtabad/Itahar/G-I/G-II/Islampur/Chopra Panchayat Samity, U/Dinajpur.
28. The DIA, U.D.Z.P with a request to upload the NIT and other documents in the website(www.udzp.in) of Zilla Parishad and website of P and RD Deptt. <https://wbtenders.gov.in>
29. The Accountant, Uttar Dinajpur Zilla Parishad.
30. Notice Board, Uttar Dinajpur Zilla Parishad.

  
District Engineer,  
Uttar Dinajpur Zilla Parishad