

Office of the Bishnupur Gram Panchayat.  
P.O.: Baharail, Hemtabad Block, Uttar Dinajpur.

NleT No: 07 / 15<sup>th</sup> F.C. / 2024, Date 13/08/2024

**NOTICE INVITING e-TENDER**

Memo No: 310 / BISH / 2024

Date: 13 / 08 / 2024

The Prodhhan , Bishnupur G.P., Hemtabad Block, PRI bodies on behalf of the Bishnupur Gram Panchayat invites e- Tender for the following work(s) from th eeligible Contactors as detailed in the table below. (Submission of Tender is to be made online through the website <https://wbtenders.gov.in> only)

SI No	Name of the work	Site details	Estimat ed Amount (In Rs.)	Participation charges (Rs.)	Earnest Money (In Rs.)	Required Credential (60%)	Work completion period
01	Construction of Road from Asraf Ali house towards Kalu House.	Basudebpur	148936.00	250.00	2979.00	89362.00	30 days

In the event of e-filling, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Both **Technical Bid and Financial Bid** are to be submitted concurrently duly signed digitally in the website: <http://wbtenders.gov.in>

1. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the tenderer qualifies in the Technical Bid. The decision of the **Artho-O-Parikalpana Uposamity, Bishnupur G.P.** will be final and binding on all concerned and no challenge against such decision will be entertained. The list of Qualified Bidders will be displayed in the website on the scheduled date and time.
2. Running / final payment for work may be made to the executing agency as per availability of fund.
3. **Bids shall remain valid** for a period not less than 120 (One hundred twenty) days after the dead line date for Financial Bid submission.

**A : DATE AND TIME SCHEDULE :-**

Sl. No.	Particulars	Date & Time
1	<b>Date of Uploading of N.I.T Documents (Online) (Publishing Date)</b>	<b>14.08.2024</b>
2	<b>Documents download start date (Online)</b>	<b>14 .08.2024. from 4.00 P.M.</b>
3	<b>Bid proposal submission start date (Online)</b>	<b>14.08.2024. from 4.00 P.M.</b>
4	<b>Bid proposal Submission Closing/end date (Online)</b>	<b>22.08.2024. up to 04:00 PM</b>
5	<b>Date and time of Opening of Technical Proposals (online).</b>	<b>25 .08.2024</b>
6	<b>Date of uploading list for Technically Qualified Bidder (Online)</b>	<b>After evaluation of Technical Bid.</b>
7	<b>Date &amp; Place for opening of Financial Proposal (Online)</b>	<b>To be notified later on.</b>

NOTE: - If the dates fall on holidays or on days of **bandh or natural calamity**, the dates will be extended. Acceptance of tender and issuance of work order shall be done only after receipt of appropriate administrative approval in respect of each work.

**B: Bid Opening Place:** Bishnupur G.P. Office, Hemtabad Block, Uttar Dinajpur,

1. **Earnest Money & Participation Fees:** The amount of Fees is to be submitted online (NEFT / RTGS) in favour of the "Prodhan, Bishnupur G.P." (A/c No. 11851632939, IFSC : SBIN0009320, SBI, Hemtabad branch). The scan copy of NEFT / RTGS challan should be uploaded in technical bid folder during submission of tender.
2. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.
3. The intending Bidders should clearly understand that whatever may be the outcome of the Present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Tender Inviting authority reserves the right to reject any or all the application(s) for purchasing Bid Documents and/or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
4. The intending tenderers are required to quote the rate **online only**, no offline tender will be entertained.
5. The tender inviting authority reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
6. In case of any objection regarding disqualification of any Agency that should be lodged to the tender inviting authority within **1 day** from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained.  
Seal and Signature of the Tenderer
7. **Work order will issued as per availability of fund.** Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential(s) and/or other document(s) of the lowest tenderer. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer.
8. Printed Schedule of Rates applicable for execution of the Work :  
Schedule of Rates for Road Works. Current P.W.D.'s Schedule of Rates for Buildings Works, S & P Works and Current P. W. (Roads) Department
9. With whom the acceptance of the: Prodhan, Bishnupur G.P., Hemtabad Block.
10. Departmental materials will not be issued Materials will be purchased by the contractor.
11. Intending tenderers are required to submit online self-attested photocopies of all valid company details, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GST registration No/ Certificate, Trade License from the respective Municipality, Panchayet etc. Upto date audit report and proper credential of similar nature of work as per G.O. 04- A/PW/O/10C-02/14 dt. - 18/03/2015 should be submitted. Payment Certificates in lieu of credentials will not be accepted. [Non statutory documents].
12. All tenderers are requested to be present online during opening of tenders positively. If considered necessary, instant online bid may be conducted immediately after opening of tenders to lower down rates and in no case his/their absence will stand against holding the same.
13. The intending tenderer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates. Conditional / incomplete tender will not be entertained.



- ive days.
14. The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
  15. Issuance of Work Order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending tenderers may consider these criteria quoting their rates.
  16. If any tenderer withdraws his offer before acceptance or refuse within a reasonable time without giving any satisfactory explanation for such withdrawals, he shall be disqualified for submitting tender to this office for minimum period of 1(one) year.
  17. Professional Tax (PT) deposit receipt challan for the current financial year, PAN Card, last 3 years IT return, 15- digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017 (Amendment of Rule 47(9)(b) of WBFR, Vol-I vide memo no 4374-F(Y) dated 13.07.2017 of Finance Department (Audit Branch), Govt of West Bengal) and latest challan.
  18. Cess @ 1% (One Percent) of the cost of construction works will be deducted from the bills of the contractors on all contracts awarded on or after 01.11.2006 in persuasion with G.O. No. 599A/4M-28/06 dated 27.09.2006. Deduction of I. Tax should be made as per rule in vogue.
  19. Release of Security Deposit will be made as per G.O.
  20. All risks or damage to physical property and of personal injury and death which may arise during and in consequence of the performance of the contract will be borne by the contractor.
  21. The contractor shall be responsible for the safety of all activities on the site.
  22. The Job card holder should mandatorily be engaged by the contractor / agency where rural unskilled workers can be engaged. The contractor / agency executing the work shall also furnish a certificate after completion of work that only Job card holders were engaged for unskilled works during execution. The guideline of "Karmashree" scheme issued by the special secretary, P & RD, Govt. of W.B. vide G.O. No. 1138(Sec-PRD-33011/1/2024-MGNREGA SEC dated 07.03.2024 must have to be followed by the implementing agency during engagement of unskilled workers for the said job.

#### **INSTRUCTION TO BIDDERS**

*(General guidance for e-Tendering)*

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

The Technical proposal should contain scanned copies of the followings in two covers (folders).

#### **A-1. Statutory Cover file Containing**

- a. EMD online receipt copy
- ii. Tender form No. 2911(ii) & NIT (Properly uploaded and digitally signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(ii) the tender is liable to be summarily rejected.

#### **A-2. Non statutory / Technical Documents**

- i. Current Professional Tax (PT) deposit receipt challan, IT return, PAN Card
- ii. Registered Deed of partnership Firm and Power of Attorney.
- iii. Valid Trade License from the respective Municipality/Panchayat etc.
- iv. Requisite Credential Certificate of similar nature of work

The above stated Non-Statutory / Technical documents should be arranged in the following manner: Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit NonStatutory Documents" to send the selected documents to Non-Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub Category Description	Details
A	CERTIFICATES	CERTIFICATES	1.PAN Card 2.I.T.Return last 3 years 3.P.Tax (Challan) (up-to-date) 4. 15- digit Goods and Services Taxpayer Identification Number (GSTIN)/ Return for one year 5. Trade License certificate.
B	Company Details	Company Details – I	1. Proprietorship Firm (Trade License). 2. Partnership Firm (Partnership Deed, Valid Trade License & Firm registration certificate). 3. Limited Company (Incorporation certificate, Valid Trade License). 4. Co-operative Society (Society Registration Certificate copy, Trade License). 5. Registered Power of Attorney.
C	Credential (in applicable cases)	Credential	1. Requisite Credential Certificate for the work of similar nature work.Payment Certificates in lieu of credentials will not be accepted.

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate (Offering Above/ below/ At Par) online through Computer in the Space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded Digitally Signed by the contractor.

Seal and Signature of the Tenderer

*Jan*

Prodhan, Bishnupur Gram Panchayat  
(Signature of Tender Accepting Authority)

Memo No: 310(4) / BISH / 2024

Date: 13 / 08 / 2024

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

- The
- 1 SDO Raiganj Sub Division.
  - 2 BDO, Hemtabad Development Block
  - 3 ISGPP cell, Karnajora, Raiganj, Uttar Dinajpur.
  - 4 G.P. Notice Board.

*Jan*

Prodhan  
No. 2 Bishnupur G.P.  
BDO, Hemtabad Development Block, Hemtabad, Dinajpur