



**ANNEXURE -1**

**Office of the Gulandar-I Gram Panchayat.  
P.O.: Hatgachhi, Itahar Dev. Block, Uttar Dinajpur.**

**NIT No: 02/2024-25, Date:-04/07/2024**

**Memo No: 149 /Gul-I/2024**

**Date:04/07/2024**

**NOTICE INVITING TENDER**

Sealed Tender invited from the experienced and resourceful bidders for execution of the works mentioned below in Annexure-A

**Annexure-A**

Sl.No	Name of the work	Site details	Source of Funf	Estimated Amount	Earnest Money	Required Credential	Work completi on period
1.	Emergency Road repairing of all sansad for disaster management purpose (69601223)	All sansad (Gulandar-I G.P)	15FC (untied)	99999.00	1999.00	59999.00	7 days

Tender papers will have to be send by Registered Post or Courier or may dropped in Tender Box kept at the office of the undersigned by hand (two sealed cover system) and it should reach the office undersigned on any working day within 12.07.2024 upto 12 noon not later than pm/am (within office hours).delayed submission of tender documents shall lead to outright rejection . The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The sealed tenders will be opened on 12.07.2024 at 2.00 pm in presence of the bidders, who may wish remain present . Tender form along with relevant documents to be purchased from the Gulandar –I Gram Panchayat Office.

**Information to the bidders:**

Cost of Tender Document(tick in appropriate box)	Rs.250 / -	Rs.500/-	Rs.750/-
Date of sale of Tender Form	05/07/2024 to 12/07/2024 , up to 12.00 noon.		
Last date of dropping of Sealed Tender Form	Upto 12/07/2024 from 12 .00 noon.		
Date of Opening of Tender	12/07/2024 at 2.00pm		

N.B.-If the office remain closed in any unavoidable circumstances on above mentioned any days, then next working day will come into force & the schedule time remain unchanged .Original certificate or documents as specified in Annexure-B(No 2&3) must be produced on demand at any stage of tender produce.

## ANNEXURE-B

### Terms and Condition:-

- Cost of tender form (Non-refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid VAT registration Certificate (If any) last three years Income Tax return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
  3. Bidders must submit Credential in similar nature of work during last three years .
  4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled .
  5. Bidders must quote rates in absolute numerical values (both in figures and words) and percentage against the estimate cost.
  6. Rate offered by a bidder in a particular Tender shall be treated as the final and subsequent negotiation with that bidder for change in price shall not be allowed.
  8. No special preference in respect of Earnest Money , Security Deposit etc. will be given to any Co-Operative Society/Government owned company /Government Undertaking/Engineering Co-Operative etc. In other words ,all participating Bidders will be on equal basis only and no favourable /special considerations will be accorded to any bidders.
  9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope .
  10. Earnest money should be deposited in cash/chaque/ Bank draft or Government Bond/Securities duly pledged in favour of the Pradhan Gulandar – I Gram Panchayat and will be refundable/forfeited as the case may be .In case of Cash/chaque/Bank draft ,the bidder must collect money receipt from the Gram Panchayat office and quote the number in tender form. In case of Government Bond/Securities respective pledged documents need to be submitted along with Sealed Tender.
  11. Successful Bidder will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of cash/bank draft /government bond/securities only duly pledged in favour of the pradhan Gulandar – I Gram Panchayat or the amount may be deducted from every running payment (not exceeding three including the final bill) made and will be released 6 months in case of Building ,Culvert and Concrete roads and 3 months in all other cases.
  12. STDS ,ITDS, and labour cess will be deducted as per existing rates fixed by the respective department of Government .
  13. Pre –Bid conference /meeting with the prospective Bidders will be held on --- at --- pm (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting .
  14. Site visit may be done by the bidders at their own cost.
  15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
  16. Bidder(S) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is reason to believe that bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable .
  17. Successful bidder will have to execute formal contract on a Non-Judicial Stamp Paper within seven days from the receipt of "Letter of Acceptance "with Gram Panchayat wherein the description ,specification ,quantity, date of completion of work, other mandatory conditions and ESME (Environmental and social Management Framework) issues shall be detailed .Failure to execute the contract will lead to automatic cancellation of the bid.
  18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders ,as the case may be without any reason whatsoever .

19. Quoted rate shall be inclusive of all charges including royalty, VAT, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. Bidders will get necessary drawing with the Tender Form. ALL documents i.e. drawings Tender Form signed by the Bidder must be submitted in Sealed Tender addressed to The Pradhan Gulandar - I Gram Panchayat, Vill & Post- Hatgachhi, PS- Itahar, Dist Uttar Dinajpur.
22. The Job Card holders shall be mandatorily be engaged by the contractor / agency where rural unskilled workers can be engaged. The contractor / agency executing the work shall also furnish a certificate after completion of work that only Job Card holders were engaged for unskilled works during execution. The Guidelines of "Karmashree" Scheme issued by the Special Secretary, P&RD, Govt. of W.B vide G.O No. 1138(Sec)- PRD-33011/1/2024-MGNREGA SEC dated 07.03.2024 must have to followed by the of implementing agency during engagement of unskilled workers for the said Job.

  
PRADHAN  
Pradhan  
Gulandar-I Gram Panchayat  
Gulandar-I Gram Panchayat

Memo - 149 /Gul - I/(15<sup>th</sup> FC)

Date - 04/07/2024

Copy forwarded for information and with a request for making an arrangement to display the notice board for wide publicity to:-

1. The Block Development Officer, Itahar Dev. Block
2. The DC, ISGPP-II Uttar Dinajpur
3. Uttar Dinajpur Zilla Parishad Web Side
4. Office Notice Board



  
PRADHAN  
Gulandar-Pradhan Panchayat  
P.O. - Hatgachhi, Itahar, U.P.  
Gulandar - I Gram Panchayat