



OFFICE OF THE  
**BINDOLE GRAM PANCHAYAT**

Vill.- Bindole, P.O.-Bindole, P.S.-Raiganj, Dist.-Uttar Dinajpur. Email : bindolegp@gmail.com

Memo No : 230/BGP/2021

**NOTICE INVITING TENDER**  
(N.I.T No. - 12 of 2021-22)

Date :- 29/09/2021

- 1) Sealed Tenders are hereby invited by the Pradhan, Bindole Gram Panchayat for execution of the following works as per ANNEXURE-1. Resourceful, bonafied and experienced contractors can participate in this tender.  
Time schedule and relating Terms & Conditions are mentioned below.

Particulars	Time schedule
Date & Time of publishing of the NIT	Date 30/09/2021 Time 10:00 AM
Date & Time of Dropping Proper filled up Tender Forms along with requisite papers and application of participation in their own letter head pad in the Tender Box at the CHAMBER of the undersigned.	Date 7/10/2021 Time 11:00 AM to 2:00 PM
Date & Time of opening Tenders (In presence of the Tender Committee and Contractors or their authorized representatives)	Date 7/10/2021 Time At 2:30 PM

**Terms & Conditions :-**

- 1) Tender Form & NIT copy & others will be available on website of the UDZP i.e www.udzp.in.
- 2) At the time of dropping of tender form, the tenderer must have to submit self-attested documents valid and up to date (i) Trade Licence (ii) PAN Card (iii) GST (iv) IT Return Acknowledgement (Latest 3 yrs) (v) Profession Tax Payment Certificate (PT) and (vi) Credential (in the form of Payment/Completion Certificate) along with Tender Form (downloaded from www.udzp.in)
- 3) The tenderer should have experience in similar type of work. At least 60% credential of 1 (One) similar nature of work in last 3 years is required.
- 4) Audit Report of last financial year will have to submit in case of Engineer's & Labour Co-Op. Societies
- 5) If required, the undersigned can verify the attached documents with the originals and the tenderer will be bound to produce the originals during opening of Tender on being asked failing which application of tender forms will be cancelled. During security if it comes to notice of the tender committee that the credential or any other paper found incorrect/ manufactured / fabricated, that bidder would not be allowed to participate in the tender and the application will be reject without any prejudice.
- 6) Registered Partnership Deed in case of partnership firm has to be submitted with tender form. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall submit a copy of register power of attorney showing clear authorisation in his favour, by the rest of the director of such company or the partners of such firm to sign the tender form and Agreements ( non statutory document.)
- 7) Earnest Money noted against the work @ 2% of the value of the work as mentioned in ANNEXURE-1 is to be submitted in favour of the "Pradhan, Bindole Gram Panchayat" payable at Bangiya Gramin Vikash bank, Bindole, Raiganj, Uttar Dinajpur, West Bengal. Account Number- 5103010003448, IFSC- PUNB0RRBGB. Deposit Slip of the same will have to submit in Xerox (self attested) with the tender form. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Labour Cooperative Society/Government owned Company/Government Undertaking/Corporation/Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders. Without Earnest Money, bidder's tender form will be treated as informal and will be rejected.
- 8) Participation fees (Non-refundable) as mentioned in ANNEXURE-1 have to be deposited in favour of the "Pradhan, Bindole Gram Panchayat" payable at Bangiya Gramin Vikash bank, Bindole, Raiganj, Uttar Dinajpur, West Bengal. Account Number- 5103010003448, IFSC- PUNB0RRBGB. Deposit Slip of the same will have to submit in Xerox (self attested) with the tender form. Without Participation fees, bidders tender form will be treated as informal and will be rejected.
- 9) Time is the big essence of contract. The successful contractor must start the work within seven days from the date of signing of agreement/contract failing which the undersigned may cancelled the work order and contract and forfeit the earnest money. The successful contractor must complete the work within the time specified for the completion. No extension of the time will be allowed except on special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour may be cancelled without assigning any reason therefor. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure if any, due to such a step would be recoverable from the unpaid Bills/ Security deposit of the tenderer. This is apart from any other penal measure, the undersigned may take steps including blacklisting of the contractors and forfeiture of earnest money.
- 9A) A penalty @ of 0.1% (Zero point one percent) of the value of the work may be imposed on per day of delay.
- 9B) If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of the contractor and/ or the quality of work is not as per the plan and estimate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be black listed and claim of payment of work already executed before such termination, may not be considered or entertained.
- 9C) In case of such mid-term termination of the work order and contract at the undersigned may also proceed to get the balance work completed by engaging other contractor's agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor. If claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point be above.
- 10) The rate should be quoted on percentage (%) basis showing Less / At Par both in figures as well as in words in tender form which is downloaded website as mentioned in Sl. No.-1 with this Notice. Quoted rate shall be inclusive of all charges including royalty, tools charges, transportation etc. Bidder(s) have to submit rate analysis for items where the quoted rate are either below 5% or above than the estimated cost at the time of dropping with tender form. Such bids may also be considered as null and void if there is a reason to believe that the bidder have formed a cartel and rates have been manipulated, unbalanced or unreasonable and will be rejected. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.

- 11) Erroneous or incomplete Tender will be summarily rejected without assigning any reason whatsoever. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 12) All works have to be done according to Schedule & Specification and as per drawing approved by the authority and as per direction of the Nirman Sahayak of this GP.
- 13) No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
- 14) This notice shall form part of the terms and conditions of tender and tenderer shall be bound to abide by them.
- 15) Before submission of the tender the contractor must visit the work site to judge the local condition from all corners and the estimate prepared for the respective work and no plea/complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site. Site visit may be done by the bidders at their own cost.
- 16) Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within three days from the receipt of 'Letter of Acceptance' with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
- 17) The successful tenderer will have to start the work within 7 (seven) days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion if failed to do so penalty or termination of work contract may be taken by the tender inviting authority at any stage of work.
- 18) All the working tools & plants and implements required for the work are to be arranged and supplied by the successful tenderer at his own cost.
- 19) If the last date of submission of tender is declared as holiday, the tender will be received up to next Date & Hours and will be opened immediately afterwards as usual.
- 20) The contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatso ever will be entertained for idle labour, establishment cost of hire and labor charges of tools and plants and any unwanted incidence etc. at any circumstances.
- 21) Agency must submit following test report of materials sample collected from the site before execution of work:- A) Compressive strength of cement B) Grading of sand (sieveanalysis), C) Grading of Stone (sieveanalysis), D) Crushing strength of stone chips.
- 22) Successful bidder have to submit the quality test report of the materials which will be used for construction, before commencement of work. Quality of the work is in prime need. Plate vibrator must be in use for compacting cement concrete.
- 23) The undersigned reserves the right to impose penalty and take legal action against the lowest tenderer. If he is unwilling to undertake the work as per his offered rate.
- 24) Contractors will have to keep close liaison with the office of the undersigned & execute the works as per instruction and the concerned Engineer-in-Charge. Who must be kept informed about each step of the work by the contractor.
- 25) Dispute settlement: - In the event of any dispute by and between the Pradhan, Bindole Gram Panchayat and the tenderer, the decision of the Pradhan, Bindole Gram Panchayat shall be final.
- 26) Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) deducted from every running payment (not exceeding three including the Final bill) made and will be released 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
- 27) GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
- 28) Payment will be made as and when fund is available from the concerned source. No claim for whatsoever for R. A. Bill payment. Only final Bill will be paid for this work. Contractors are requested to quote their rate accordingly.
- 29) The "Undersigned" reserves the right to cancel the NIT or change or modify the date & time and Schedule of NIT at any time, no claiming in this respect will be entertained. Payment being made as per approval of fund from the concern authority.
- 30) **The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.**

Memo No :- 230/BEP(7)/2021

Copy forwarded for information to:

- 1) S.D.O, Raiganj Sub-Division.
- 2) D.P.R.D.O, Utar Dinajpur.
- 3) B.D.O, Raiganj Development Block.
- 4) District Co-ordinator, ISGPP, Utar Dinajpur.
- 5) Daily News paper
- 6) Website of Utar Dinajpur Zilla Parishad : [www.udzp.in](http://www.udzp.in)
- 7) Notice Board, Bindole G.P.

**Pradhan in-charge**  
 Bindole Gram Panchayat  
 Bindole, Raiganj, Utar Dinajpur

Date :- 29/09/2021

**Pradhan in-charge**  
 Bindole Gram Panchayat  
 Bindole, Raiganj, Utar Dinajpur

No. -> Bindole Gram Panchayat  
 Bindole, Raiganj, J/ Dinajpur

ANNEXURE-1

Sl No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)	Estimated Amount put to tender (In Rs.)	Earnest Money (In Rs.)	Participati on Fee (In Rs.)	Required Credential	Work completion period
1	Moving water tank 3 Nos	GP Office	PBG	387000.00	336690.00	6734.00	500.00	60% Credential in similar nature of work	21 days

  
 Bindole Gram Panchayat  
 Bindole, Raigarh, Uttar Dinajpur  
**Pradhan in-charge**  
 No.-> Bindole Gram Panchayat  
 Bindole, Raigarh, J/ Dinajpur

**TENDER FORM**

To,  
The Pradhan,  
Bindole Gram Panchayat  
Vill - Bindole, P.O- Bindole, P.S- Raiganj, Dist- Uttar Dinajpur

**TENDER FORM No. -**

**(To be filled by Office only)**

1. Tender Notice No. : 12 of 2021-2022  
3. Date of Submission : 07/10/2021 from 12.00 pm to 2.00 pm

2. Tender Memo No. : 230/BGP/2021 Date: 29/09/2021  
4. Date of Tender opening : 07/10/2021 from 2.30 pm

Work Sl. No of NIT	Name of work	Estimated Amount put to tender (In Rs.)	Earnest Money (Rs.)	Participation Fee (Rs.)	Time allowed for completion	% Rate (in Numeric Figure)	I/We do hereby carryout the work @ % Rate ( In Words)

Details of Earnest Money submitted :

Details of Participation Fee submitted :

Name of the Contractor

Details Address of the Contractor

Valid and working Contact Phone number of the Contractor

Valid and working email ID of the Contractor

I/We hereby declare that I/We are/are bound to execute the above mentioned work within the stipulated time specified thereof and accordance with the price schedule attached herewith, drawing, direction, modification and alteration if any and abide by W.B Form No. 2911, 2911(i) & 2911(ii) and 2908 (which ever applicable) and also the 'Terms & Conditions' of the referred NIT.

ACCEPTED / REJECTED

For Office Use only

Sign with seal of Bidder

Pradhan  
Bindole Gram Panchayat  
Bindole, Raiganj, Utar Dinajpur